

**Cambridge RDA Standard Record**  
**May 1<sup>st</sup>, 2013**

This is the Cambridge Standard Record for RDA cataloguing. It is based on the draft BIBCO RDA Standard Record. The CSR contains the RDA core elements and denotes the additional PCC core elements required in original cataloguing in Cambridge (coded C+ to denote that these elements are Cambridge additional core). It deals with monographs, serials and integrating resources, standard record for other formats are still under development. This document will be regularly reviewed.

**Key:**

**Element:** The RDA element name. C+ identifies additional elements, beyond the RDA “core” and RDA “core if” elements, selected by Cambridge to be additional core in original cataloguing. A “T” in parentheses identifies a transcribed element.

**RDA no.:** The RDA instruction related to that element.

**FRBR:** The FRBR entity related to that element. W = work; E = expression; M = manifestation; I = item

**MARC encoding:** The MARC21 field(s) used for that element

Element	RDA no.	FRBR	Notes	MARC encoding
<b>IDENTIFYING MANIFESTATIONS AND ITEMS</b>				
Title proper (T)	2.3.2	M		245
Parallel title proper (T) C+	2.3.3	M	Record all	245
Other title information (T) C+	2.3.4	M		245
Earlier title proper (T) C+	2.3.7	M	Applies to integrating resources and is given in 247 field; also can be given for serials in 246 field	247 246
Later title proper (T) C+	2.3.8	M	Applies to serials and multipart monographs	246
Statement of responsibility relating to title proper (T)	2.4.2	M	If more than one, only the first is required by RDA but cataloguers are encouraged to transcribe as many statements of responsibility as are appropriate to aid in resource discovery, identification and selection. Cambridge policy will be to generally transcribe all statements of responsibility.	245
Designation of edition (T)	2.5.2	M		250

Designation of a named revision of an edition (T)	2.5.6	M		250
Date of production	2.7.6	M	Record a date of production for a resource in unpublished form	264
Place of publication (T)	2.8.2	M	If more than one, only the first recorded is required. Also transcribe current place if it differs (eg. for multipart monographs or integrating resources)	264
Publisher's name (T)	2.8.4	M	If more than one, only the first recorded is required. Also transcribe current publisher if it differs (for multipart monographs or integrating resources)	264
Date of publication	2.8.6	M	Record the publication date(s) found in the resource or supply date(s) in brackets, or record "[Date of publication not identified]" in square brackets. Follow the instructions in LC-PCC PS 2.8.6.6.	264
Place of distribution (T)	2.9.2	M	Transcribe for a published resource, if the place of publication is not identified; if more than one, only the first recorded is required	264
Distributor's name (T)	2.9.4	M	Transcribe for a published resource, if publisher is not identified; if more than one, only the first recorded is required	264
Date of distribution	2.9.6	M	Record the date of distribution for a published resource, if date of publication is not identified.	264
Place of manufacture	2.10.2	M	Transcribe for a published resource, if neither place of publication nor place of distribution is identified; if more than one, only the first recorded is required	264
Manufacturer's name	2.10.4	M	Transcribe for a published resource, if neither publisher nor distributor is identified; if more than one, only the first recorded is required	264
Date of manufacture	2.10.6	M	Record the date of manufacture for a published resource, if neither date of publication nor date of distribution is identified.	264
Copyright date C+	2.11	M	Always record copyright date for single-part monographs if present on the resource (use latest date if more than one)	264
Title proper of series (T)	2.12.2	M		490
ISSN of series C+	2.12.8	M		490
Numbering within series (T)	2.12.9	M		490

Title proper of subseries (T)	2.12.10	M		490
ISSN of subseries C+	2.12.16	M	Supply both ISSN of series and ISSN of subseries if both are present	490
Numbering within subseries (T)	2.12.17	M		490
Mode of issuance C+	2.13	M	Use bibliographic level “m” for monographs, “i” for integrating resources and “s” for serials, as appropriate	Ldr/07
Identifier for the manifestation	2.15	M		020, 024
Note on title C+	2.20.2	M	Supply source of title, if applicable (always applicable for serials)	500, 588
Note on issue, part or iteration used as the basis for identification of the resource	2.20.13	M	Applies to multipart monographs and serials	588
<b>DESCRIBING CARRIERS</b>				
Media type C+	3.2	M		337
Carrier type	3.3	M	Always record in 338. For microform textual monographs, must also complete in 007/01	338; 007/01
Extent C+	3.4	M	Always record extent, even though RDA only considers it to be core if the resource is complete or the total extent is known	300
<b>IDENTIFYING WORKS AND EXPRESSIONS</b>				
Preferred title for the work	6.2.2	W		130/240/7 XX
Form of work	6.3	W	Record if needed to differentiate	130/240/7 XX
Date of work	6.4	W	Record if needed to differentiate	130/240/7 XX
Place of origin of the work	6.5	W	Record if needed to differentiate	130/240/7 XX
Signatory to a treaty, etc.	6.22	W	Record both signatories of a bilateral treaty	240/7XX
Other distinguishing characteristic of the work	6.6	W	Record if needed to differentiate	130/240/7 XX
Content type	6.9	E	Always record content type as an element in 336. Also record as part of an access point if needed to differentiate. Use Type of Record (Ldr/06) values “a” or “t”.	336, Ldr/06, 006

Date of expression	6.10	E	Record if needed to differentiate	130/240/7 XX
Language of expression	6.11	E	Record if needed to differentiate Also code in 008/35-37, 041, 546	008/35-37, 041, 546, 130/240/7 XX
Other distinguishing characteristic of the expression	6.12	E	Record if needed to differentiate	130/240/ 7XX
<b>DESCRIBING CONTENT</b>				
Dissertation or thesis information C+	7.9	W		502 or 500
Language of content C+	7.12	E	Follow LC-PCC PS 7.12.1.3	008/35-37, 041, 546
Script C+	7.13.2	E	Record for some languages (see LC-PCC PS 7.13.2.3)	546
Supplementary content C+	7.16	E	Core for Cambridge for bibliographical references and indexes	504
<b>PERSONS, FAMILIES AND CORPORATE BODIES ASSOCIATED WITH A WORK</b>				
Creator	19.2	W	<p>If more than one, only the creator having principal responsibility named first in resources embodying the work or in reference sources is required; if principal responsibility is not indicated, only the first-named creator is required.</p> <p>After satisfying the RDA core requirement, cataloguers may provide additional authorized access points for creators according to cataloguer's judgment. Cambridge policy is to generally provide additional access points for creators.</p>	1XX/7XX

Other person, family or corporate body associated with a work	19.3	W	RDA core requirement is to include only if the authorized access point representing that person, family or corporate body is used to construct the authorized access point representing the work.  After satisfying the RDA core requirement, cataloguers may provide additional authorized access points according to cataloguer's judgment. Cambridge policy is to generally provide additional access points.	1XX/7XX
<b>PERSONS, FAMILIES AND CORPORATE BODIES ASSOCIATED WITH AN EXPRESSION</b>				
Contributor C+	20.2	E	Cataloguer's judgement for contributors to the resource beyond the principal creator of the work. Cambridge policy is to generally provide additional access points for contributors	7XX
<b>RELATED WORKS</b>				
Related work	25.1	W	Give a contents note (no limit on number of works in the contents note unless burdensome). Give an analytical authorised access point for works in compilations as deemed appropriate, using cataloguer's judgement. Analytical authorised access points are more likely to be valuable in a compilation by several authors.	5XX, 7XX
			Always trace a series using the authorised access point form of the series established in the LC/NACO authority file.	8XX

## REQUIRED NON-RDA DATA

The following outlines data required by Cambridge that do not map directly to RDA (eg subject access) or data associated with bibliographic records that are in encoded in the MARC21 Bibliographic Format.

### Leader

**Ldr/17** Encoding level - Use value "blank"

**Ldr/18** Descriptive cataloging form - Use value "i"

**Fixed fields (Complete as appropriate)**

**007/00** Category of material - for microform textual monographs use value “h”

**008/06** Type of date/publication status

**008/07-10** Date 1

**008/11-14** Date 2

**008/15-17** Place of publication, production or execution

**008/23** Form of item

**008/35-37; 041** Language

**008/38** Modified record

**008/39** Cataloging source

**Variable fields**

**040 \$b** Cataloging source: Language of cataloging - always specify that the language of cataloging is English (\$beng)

**040 \$e** Cataloging source: description conventions - Use “rda”

**6XX** Subject and genre/form access – Provide as appropriate using an established subject heading system (preferably LCSH), except in the case of fiction which does not require subject headings.